

Kid Zone Worship Coordinator

Village Church of Gurnee
Position Description

Overview

The Kid Zone Worship Coordinator develops and directs the overall programming needs for Kid Zone Ministries on Sunday mornings, mid-week programming, special events and special programs.

Responsibilities

- Recruit and schedule volunteers for the following areas: Acting, Worship, and Tech for Sunday morning ministries, mid-week ministries, special events and programs.
- Attend the Creative Team weekly meeting to review/edit Sunday morning units/lessons, ensuring that the team is preparing for the lessons well in advance.
- Assist the Director of Kid Zone Ministries in creating worship stations for Sunday morning ministries.
- Create video/PowerPoints for Sunday morning lessons, special events and summer ministries as needed.
- Work with the Sets/Props Assistant to make sure all sets/props are being provided well in advance of the units and lessons for Sunday morning, midweek, special events and summer ministries.
- Assist in planning outreach events and programs (such as VBS) and produce any large group programming portions of the events.
- Create videos for teaching/creative programming purposes, promotions, and special events.
- Create play lists for Kid Zone worship experiences for all age levels and provide those play lists to the worship teams who will be leading worship.
- With Kid Zone Ministries staff, plan for any opportunities for the Kid Zone children to sing in the auditorium - selecting the songs, practicing with the children, and coordinating details for those endeavors.

General Qualifications

- Evidence of a vital and mature relationship with Jesus Christ; visible passion for God; exhibits exemplary Christian character, including being a role model as a good spouse and parent. (if applicable)
- Ability to maintain a commitment without reservation to the doctrinal and ethical beliefs of Village Church.
- Heart for ministry, visible commitment to build the kingdom of God; a sense of God's call to ministry.
- Spirit of humility and servant leadership; demonstrates Godly wisdom.
- Strong interpersonal communication skills.
- Ability to delegate responsibilities to staff and volunteers, encouraging them to take ownership of and joy in the ministry area in which they have been called to serve.
- Holds to a ministry philosophy compatible with the ministry philosophy of Village Church.
- Embraces the Children's Ministry purpose statement and core values.
- Good organizational skills, problem and conflict resolution skills.

Specific Qualifications

- Spiritual gifts of mercy, shepherding, and administration would be helpful in this role.
- Academic degree appropriate to the duties outlined; three years' experience in children's ministries preferred (as a volunteer or paid staff): consideration given to equivalent combination and experience.
- A solid theological view of the sanctification process to give a Biblical framework for ministry.
- Exceptional heart for children and a strong vision for authentic worship experiences with children

Relationships

- The Kid Zone Worship Coordinator reports to the Director of Kid Zone Ministries.
- The Kid Zone Worship Coordinator will work closely with Kid Zone Ministries' staff and the Adult Team staff.
- With the Kid Zone Ministries Director, the Kid Zone Worship Coordinator will supervise the Sets/Props Assistant.

Work Schedule:

- Approximately 20 hours per week, Monday through Saturday
- Sunday, 8:00 or 8:30 am – 12:30 pm (with the understanding that the Kid Zone Worship Coordinator will attend a worship service in this time frame)

Working Conditions/Physical Demands

- Working conditions are normal for an office environment. Work will require weekend and/or evening work.
- May also occasionally need to lift and/or move items weighing up to 25 pounds.

Reasonable accommodations may be made for individuals with disabilities to enable them to perform the essential job duties

Village Church of Gurnee is an equal opportunity employer. This position is a part-time, hourly non-exempt position.

Please submit resumes by mail to Village Church of Gurnee (Attn: Wendy Pellitteri), 1319 N. Hunt Club Road, Gurnee, IL 60031; or by email to wendy.pellitteri@vcgurnee.org