## Instructions for ELV Monthly Tuition

Links for tuition can always be found on the ELV Website: www.vcgurnee.org/preschool. You can register on a computer via onrealm.org or by "Realm Connect" app. Each device may display things slightly differently. Below are instructions for PC and pictures from an Android Phone. For best performance log in to realm first.

## From Phone (example Android)

If you don't have the 1. Realm App go to app store and download "Realm Connect"





2. Login to App

3. Select "Menu Icon (=)

6. Scroll down and choose child/children to register.

FULL MONTH	\$253.00
FULL MONTH & ELV ENRICHMEN	T \$307.00
PICK DAYS (COST BASED ON	Fre
SELECTION)	e
Note: Pay online by card or during ELV with	Cash /Check.
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7. Drop down: choose registarion type. \*Each child has drop down to choose.

ELV Tuition - September 20

1 > 2 Enter Details > 3 ELV Tuition - September 2023 (Due 8/15) Sep 6 - Sep 30, 2023 (9:00 - 11:30 am)

Tell us more about who's coming.

Copy Paste Select all

Full Month

Pick Days (Cost based on sele

Full Month & ELV E

💄 Kylie Smith

Full Month

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4. Select "Events"

5. Scroll down until you find the tuition event. Events should be at the start of each month.





9. Scroll down to pay with

credit card.

- 8. For pick days, use check boxes for days.
- N 💎 👍 56 1 • ف اه اه 🖌 Additional Items 9/6 - West 9/8 - Fri (\$25.00) 9/11 - Mon (\$25.0 9/13d (\$25 9/15 Fri (\$25.00) 9/18 - Mon (\$25.00) Qty 9/20 - Wed (\$25.00) 9/22 - Fri (\$25.00) 9/25 - Mon (\$25.00) 9/27 - Wed (\$25.00) Qty 1 9/29 - Fri (\$25.00) ELV Enrichment (\$54.00)

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imes ELV Tuition - Septe	ember 20
1 9/15 - Fri @ \$25.00	\$25.00
1 9/18 - Mon @ \$25.00	\$25.00
1 9/22 - Fri @ \$25.00	\$25.00
1 9/27 - Wed @ \$25.00	\$25.00
SUMMARY	
Pay online by card or during ELV w	ith Cash /Check.
Total Cost	\$175.00
Pay Now	~
What would you like to pay today	2
Total Cost	\$175.00
Other Amount	
Account *	
AmyNew	~
+ Add New Payment Metho	vd.

\*\* Note if you use the tuition link from www.vcgurnee.org/preschool you will need to enter your email and child's name, then skip to instruction #6.

## From PC:

- 1. Go to onrealm.org and log in.
- 2. Once logged in, go back to www.vcgurnee.org/preschool and select the tuition month
- 3. You should see a screen similar to instruction #6 above.
- 4. Follow steps 6-9.
- \*\* If you skip logging in to realm first it will ask for the email address and child's name. For the best experience, log in to realm first.